**Job Description: Conflict Prevention & Peacebuilding (CPPB) Advisor**

**Location:** Home based Africa or the Middle East, with a preference for a country where DCA has a country programme

**Reports to:** Team Leader/Senior Advisor Mine Action

**Overview:**

During the first year the Advisor will dedicate up to 60% (but not less than 50%) of their time supporting the country programmes in Mali, the Democratic Republic of Congo, and the Central African Republic.

The CPPB Advisor champions DCA's commitment to ensuring its engagement in conflict-affected settings adheres to the principle of 'Do No Harm', amplifies positive impact on the conflict context, and fosters sustainable peacebuilding, where possible. This role is pivotal in integrating a broad spectrum of Conflict and Gender Sensitive approaches to strengthening peacebuilding efforts, emphasizing localization, the Humanitarian-Development-Peacebuilding Nexus, Armed Violence Reduction/ Humanitarian Mine Action, and other key thematic areas. In line with our Global Strategy commitments, the Advisor will support proactive engagement of local actors, including faith-based actors, women and youth peacebuilders, and civil society actors in conflict prevention and peacebuilding related programming.

**Key responsibilities:**

1. **Technical project design & support:**
   * Assist Country Offices in developing CPPB-related Concept Notes and Proposals, ensuring technical quality of projects, and alignment with country programme strategies and best practices.
   * Support the drafting of CPPB-related Theories of Change (ToCs), log frames, and provide input to project budgets.
   * Provide technical support for existing projects,project implementation, and integration of cross-cutting themes.
   * Support country offices to identify and mobilize external technical experts for programme implementation and consultancies whenever the need arises.
   * Support the country offices in staff recruitment (ToRs, Test, Interviews, inductions), when CPPB expertise is required.
   * Contribute to streamlining different approaches promoting integrated programming, depending on needs, for instance: gendered norms and roles in violent conflict, conflict prevention related to natural resource management, links between violent conflict and climate change impacts, etc
   * Contribute to monitoring and evaluation efforts specific to conflict sensitivity, and support country programmes on annual reporting for specific CS indicators and outcomes.
   * Engage with DCA advisory support from the HRMA and PAL as necessary.
2. **Capacity building and Learning Resources:**
   * Offer on-site capacity building to DCA staff and partners through training, mentoring, and guidance on conflict-sensitive approaches and peacebuilding best practices.
   * Support the roll-out of conflict sensitivity tools globally.
   * Contribute to the design of sectoral tools and learning resources, including training modules, in line with existing strategies, guides, and approaches.
3. **CPPB Help Desk coordination:**
   * Manage the CPPB Help Desk. In partnership with the Copenhagen based Senior CPPB Advisor ensuring timely delivery of both remote and in-country technical assistance, primarily to country offices and programmes. Technical delivery can include: support conflict and gender sensitive mainstreaming into existing programming; ensure quality assurance of project outputs/ deliverables from a conflict and gender sensitivity perspective, as and when relevant; contribute to strengthening both DCA and partners’ national staff on the approach, relevant mainstreaming tools (including training development, document review).
   * Ensure alignment with CPPB Best Practice, Quality Improvement Guidance, and other relevant policy and strategy documents.
4. **Local and Faith-Based Actor collaboration:**
   * Together with other relevant advisors, lead the documentation of the role and contributions of faith-based actors in CPPB-related programming.
   * Where relevant support engagement with local and faith-based actors in conflict prevention and peacebuilding initiatives.
   * Based on context specificities, support collaboration with local actors to promote women and youth participation.
5. **Funding stream identification:**
   * Engage with programme and fundraising personnel regarding identification of CPPB-related funding opportunities.
   * Provide technical support for donor communications on identified CPPB funding streams.
6. **Country Programme development input:**
   * Contribute to the development of Country Programmes, including Context Analyses, Concept Notes, and full Country Programme documents.
7. **Internal collaboration:**
   * Work collaboratively with the Copenhagen based CPPB Advisor on policy, strategy, research, and other key areas, including cross-cutting synergies (gender, climate, cash)
   * Provide support to country CPPB colleagues. With input from country CPPB colleagues and Heads of Programme develop and share annual work plans that are reviewed and updated on a quarterly basis.